

**City of Lavonia**

**Lavonia Historic Preservation Commission**

**1269 East Main Street**

**Lavonia, Georgia 30553**

**706-356-1926**

**Application for Certificate of Appropriateness**

Lavonia Historic Preservation Ordinance Section V, page 9 mandates that property owners must file an Application of Appropriateness with the with the Commission and receive approval prior to any modification or material change to the exterior of a Historic Structure located within the Lavonia Downtown Historic District.

**ALL ITEMS MUST BE COMPLETED. IF NOT APPLICABLE, MARK N/A. USE ATTACHMENTS IF NECESSARY FOR COMPLETENESS OF THE APPLICATION.**

**Designated Property**

Name \_\_\_\_\_ Phone & Email \_\_\_\_\_

Address of Property \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Person or Business Name (if not property owner)

Name \_\_\_\_\_ Phone & Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date of Original Construction (if known) \_\_\_\_\_

**Original Use of structure**

\_\_\_\_ Family Residence

\_\_\_\_ Office

\_\_\_\_ Retail

\_\_\_\_ Industrial

\_\_\_\_ Vacant

**Current Use of Structure**

\_\_\_\_ Family Residence

\_\_\_\_ Office

\_\_\_\_ Retail

\_\_\_\_ Industrial

\_\_\_\_ Vacant

**Type of Proposed Work**

\_\_\_\_ Exterior Alteration

\_\_\_\_ New Construction

\_\_\_\_ Demolition

\_\_\_\_ Relocation

**Proposed Start Date:** \_\_\_\_\_ **Completion Date:** \_\_\_\_\_

## Proposed Project Description

**Describe all work to be done including the following items where appropriate:**

All plans, sketches, specifications, manufactures illustrations, or any other description of proposed changes to the building façade, roof, new addition, site improvements, or any changes in architectural design.

A detailed description or sample of proposed substitute materials when original type of material cannot be retained or purchased, or in the case of total new construction.

Current site plan including the location of all walls, outbuildings, fences, parking areas, trees or any other features of note and the proposed changes to that plan.

In the case of new construction, elevation drawings of each façade that clearly shows the exterior appearance.

Copies of structural analysis reports where applicable.

If demolition: give reasons why feasible, and describe the proposed reuse of the site including landscaping, parking, water runoff, etc.

UGA design

Work Description (Use attachments giving complete details of work)

The Undersigned agrees that information stated above correctly constitutes all construction or alterations that will be performed at this time. Any changes or change orders in regard to the above proposed plans will require an additional application and approval.

Applications will be reviewed at the next regular HPC meeting and reply given within 45 days.

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Date received by Preservation Commission \_\_\_\_\_

Date of hearing \_\_\_\_\_ Application approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments \_\_\_\_\_

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Chairman Signature \_\_\_\_\_ Date \_\_\_\_\_